

MEMORANDUM

SITE: G.E. Rome  
BREAK: 10.1  
OTHER: V. 37

TO: Mary C. Johnson, Senior Attorney, Associate Regional Counsel

FROM: Nadine Orrell, Associate Regional Counsel

RE: Status Report for the Compilation of the Work Performed Documents for the GE Rome and GE Coosa accounts for the GE Rome Site

DATE: 4/21/2006

---

Weston:

Debbie Hoover, the contracting officer, said that under the Weston contract, if the Site specific charge was \$300.00 or less, the contractor was not required to send in a monthly progress report.

\*But we should still have received the invoice for Voucher #22 and 34.

So No Monthly Progress Report for:

20 -Monthly for 005, 023  
22- Monthly and Invoice for 024  
25A - Monthly for 005, 023, 024  
29 - Monthly for 005, 023, 024  
31 - Monthly for 005  
33 - Monthly for 005  
34- Monthly for 005, Monthly and Invoice for 023  
35- Monthly for 005  
39Z - Monthly for 005, 023, 024  
42 - Monthly for 005  
59 - Monthly and Invoices

Tetra Tech:

OP2-4 - Charles Swan, the project officer, called Tetra Tech and told them that since EPA has the Monthly Status Reports, we should also have received the Monthly Financial Report for this invoice.

OP2-5 - Charles Swan asked Tetra Tech to check one more time for the Invoice or the Monthly Progress Rpt.

Hazmed:

Debbie Jourdan checked Jackie Dendy's files and found all the missing monthly financial reports for the invoices we had requested.

Lockheed:

Rose-Marie Moore should be faxing the documents to the 13<sup>th</sup> floor on Monday. I asked her to





fax the documents to (404) 562-9664 and use (404) 562-9486 in case the first fax number does not work.

Marascorp, Dyncorp, PNC Bank of Delaware:

I received a copy of the documents that Crystal Ford sent to Brenita Richardson by pouch mail.

RTP: 703-603-8743  
Ester  
Walfrid

Vanda Dowe  
#919.541.3159  
Gloria Owens  
#919.541.0052  
Contract Period  
Invoice #

OSWER:  
Art Flacks  
Jan Harber  
Fairly  
Charlie  
Young  
SF Branch Chief  
Accting Branch  
Chadler  
Swann  
Deputy  
P.O.  
Optical RTP  
Scans  
Invoices  
Payments  
of  
Contracts

GE: Archie Lee  
Call Jan - update  
Kristy - ESD  
t/Jan

Jan:  
- GE lower Section  
- New unredacted for  
Crosa  
- New SCORPIOS for both  
sites \* 1. Section #; r  
2. Lucia, NEW  
out of G  
~~Section #~~

SW Tetratex  
OP2-4; OP2-5  
NUS - cut TIM  
FOOTRAKE  
202.564.0318  
68-01-7346  
Voucher 57 (Invoice?)  
Reason I teller

Yesterday I realized that there may be some confusion about the "name" of the types of documents that we are requesting for review. In addition to the monthly progress reports, we have asked for the Site Specific Invoices (they are also known as the Monthly Financial Report or Financial Progress Report) and break down the expenditures by Total Direct costs, base fees and LOE. They typically correspond to the reporting period covered by a specific voucher.

**Tetra Tech:**

Need Site Specific Invoices for OP2-4 and OP2-5.

**Lockheed Martin Svcs:**

Need Monthly Progress Reports and Site Specific Invoices for the following vouchers: 06307245R, 06309206, 06310167, 06311188, 06313765R1, 06312591, **06315082R1**, 06315083R1, 0631764R3, **06316797**, 06316796R, 06317848, 06319254R, **06320457**, 06321766, **06322837**, **06323878**, **06325740**, **06326859**, **06328779R**, **06330714R**, **6337438**. The highlighted vouchers are credits to the agency and may not have accompanying Site Specific Invoices.

**First Citizen Bank & Trust Co.**

1. Contract 68-W0-1009

Need Site Specific Invoices which correspond to the following vouchers:

3-34-021, 4-35-021, 4-36-021, 4-44-021

2. Contract 68-D6-004

Need Monthly Progress Reports and Site Specific Invoices for the following vouchers:

Voucher # : 71, 72, 73, 75, 1-77, 1-79

**NUS : 68-01-7346**

Need Monthly Progress Reports and Site Specific Invoices for the following voucher:

Voucher # : 57 -

**Haz Med:**

Need Monthly Progress Reports and Site Specific Invoices for the following vouchers:

Voucher # : 12, 15, 53

**Marasco Newton Grp: 68-W9-8105**

Need Site Specific Invoices for the following vouchers:

Voucher # : 3-4, 3-6, 3-7, 3-9

**PNC Bank Delaware - TAT Contract : 68-W9-8106**

Need Monthly Progress Reports and Site Specific Invoices for the following vouchers:

Voucher # : 4-2, 4-3, 4-4, 4-5, 4-6, 4-7, 4-8, 4-9, 4-10, 4-11, 4-12, 4-13, 4-14, 4-15, 4-16

Dyncorp Systems: 68-W0-3016

Need Site Specific Invoices for the following vouchers:

Voucher # : 5, D05170-16

Weston: 68-W0-0123

TDD- 005

Need monthly and invoice for Voucher#1, 2, 10, 11, 12, 20, 31, 33, 34, 35, 39Z, 42

TDD - 023

Need monthly and invoice for Voucher#1, 2, 10, 17, 20,

Need monthly only for Voucher # 14

TDD - 024

Need monthly and invoice for Voucher#1, 2, 10, 22

Need monthly only for Voucher # 6, 7, 8, 14

Weston - 024

1

2

6

7

8

10

14

22

25A

29

39Z

See certified cost package  
Section 116



E  
P  
A  
/  
U  
S  
  
0  
4/  
1  
2/  
2  
0  
0  
6  
0  
5:  
1  
0  
P  
M

Phillips  
702.798.  
2545  
Las Vegas

Susan  
702.798.  
2244  
Las Vegas

Hi Brenita:

Mary Johnson and I have completed our review of the work performed documents. Below is a list of the missing documents for each contract.

Yesterday when I met with you and Tony Moore, I realized that there may be some confusion about the ?name? of the types of documents that we are requesting as work performed documents. Just to clarify - in addition to the monthly progress reports, we have asked for the Site Specific Invoices (they are also known as the Monthly Financial Report or the Financial Progress Report). They break down the expenditures by Total Direct costs, base fees and LOE. They typically correspond to the reporting period covered by a specific voucher.

**Tetra Tech :**

Need Site Specific Invoices for OP2-4 [will follow up] and OP2-5 [3/28/06 email informed you that this was not available.]

**Lockheed Martin Svcs :** [the additional information received is on my desk for you]

Need Monthly Progress Reports and Site Specific Invoices for the following vouchers:

06307245R, 06309206, 06310167, 06311188, 06313765R1, 06312591, **06315082R1**, 06315083R1, 0631764R3, **06316797**, 06316796R, 06317848, 06319254R, **06320457**, 06321766, **06322837**, **06323878**, **06325740**, **06326859**, **06328779R**, **06330714R**, **6337438**. The bolded vouchers are credits to the agency and I understand that they may not have accompanying Site Specific Invoices.

**First Citizen Bank & Trust Co.**

Contract 68-W0-1009 [This information was provided in the original package. Athens

Phillips  
Arberry  
Susan  
Jackson

DK

ask DH

ask HQ

ask TA

Michael  
Birch  
any follow up?



*has indicated this information what they have to supports the costs under this contract. ]*

Need Site Specific Invoices which correspond to the following vouchers:

3-34-021 , 4-35-021 , 4-36-021 , 4-44-021 ,

✓ 2. Contract 68-D6-004 *[This information was provided in the original package. Athens has indicated this information what they have to supports the costs under this contract. ]*

Need Monthly Progress Reports and Site Specific Invoices for the following vouchers:

Voucher # : 71, 72, 73, 75, 1-77, 1-79

← NUS : 68-01-7346 *[The information I gave you is the progress report for Region 4 for that contract, I have the financial summary report for you.]*

Need Monthly Progress Reports and Site Specific Invoices for the following voucher:

Voucher #: 57 - I know that this contract is very old and we do not typically keep them for more than 10 years. Perhaps the contractor would have a copy - if they are still around.

**Haz Med :** *[will follow up]*

Need Monthly Progress Reports and Site Specific Invoices for the following vouchers:

Voucher # : 12, 15, ~~13~~

**Marasco Newton Grp: 68-W9-8105** *[I forwarded your request to HQ]*

✓ Need Site Specific Invoices for the following vouchers:

Voucher # : 3-4, 3-6, 3-7, 3-9

**PNC Bank Delaware - TAT Contract : 68-W9-8106** *[I forwarded your request to HQ]*

Need Monthly Progress Reports and Site Specific Invoices for the following vouchers:

Voucher # : 4-2, 4-3, 4-4, 4-5, 4-6, 4-7, 4-8, 4-9, 4-10, 4-11, 4-12, 4-13, 4-14, 4-15, 4-16

**Dyncorp Systems: 68-W0-3016** *[I forwarded your request to HQ]*

✓ Need Site Specific Invoices for the following vouchers:

Voucher # : 5, D05170-16 *[This information was provided in the original package.]*

• **Weston: 68-W0-0123** *[forwarded your request to Deborah Hoover]*

TDD- 005

Need monthly progress reports and invoices for Voucher#1, 2, 10, 11, 12, 20, 31, 33, 34, 35, 39Z(one voucher is a credit and one is not), 42

TDD - 023

Need monthly progress reports and invoices for Voucher#1, 2, 10, 17, 20,

Need monthly progress reports only for Voucher # 14

TDD - 024

Need monthly progress reports and invoices for Voucher#1, 2, 10, 22

Need monthly progress reports only for Voucher # 6, 7, 8, 14

If you have any question, please do not hesitate to call me. Nadine.

80#  
e.  
Tim.  
Fontaine  
↓  
202-564-  
0318

→ Todd Hutchinson

same

HQ  
ask  
DH

ask  
DH

push  
mail  
from  
Crystal

ask  
DH

ask  
DH